



# Parkland Village School Council Agenda

Email: [ParklandVillage.SCChair@partner.psd.ca](mailto:ParklandVillage.SCChair@partner.psd.ca)

*Meetings are scheduled the 3<sup>rd</sup> Wednesday of every month at 6pm*

May 18, 2022

## 1. Welcome and Introductions

- In attendance: Shannon Auger, Lindsay Kuelken, Rose Barnes, Kimberly Whytock, Amanda Parfieniuk, Lorraine Stewart, Todd Hennig

## 2. Approval of Agenda: Lindsay

## 3. Approval of Minutes from April 20, 2022: Kimberly

## 5. Board Trustee Representative – Mrs. Lorraine Stewart

- Board did stakeholder engagement sessions with grade 7 students in person at multiple schools; in person engagement indicated kids felt school is safe and positive learning environment
- Board participated in governance planning session
  - New Stony Plain Central School set to open September 2022, committee to decide if school will be renamed
- Next board meeting May 24; agenda will be available online May 19. Meeting is available on website to live stream.

## 6. Business Items:

- Principal's Message – Mr. Todd Hennig
  - Year End Plans: staff will focus on wrapping up current year and continue planning for next year
    - Friday May 20 is a PD day to discuss:
      - How to wrap up current year (grade 4 farewell, fun days to end year)
      - What can next year include (assemblies, theme days/weeks, concerts, residencies, etc.), and plan for these on the school calendar
      - How to continue to build a sense of community in the school
  - Next Year Fees - increase over last year to reflect increased costs
    - Kindergarten \$75 (Field Trips \$60 and Cultural Events \$15)
    - Grades 1-2 \$125 (Same as kindergarten plus Swimming \$50)
    - Grades 3-4 \$120 (Same as kindergarten plus Play Parkland \$45)
    - Reflects an increase of \$5 for field trips, \$10 for swimming, \$10 for Play Parkland Program, and \$3 for cultural events
    - Payment plan is available for families to disperse costs

## 7. Teacher Representative – Ms. [Amanda Parfieniuk](#)

- Positive feedback for hot lunch in gym, encourage offering extra leftover food to all students, not just those who have paid for hot lunch

## 8. School Council Board Update: Shannon Auger, Lindsay Kuelken

- **COSC:** May 10th Meeting Update- Lindsay & Shannon
  - Opportunity to hear from transportation manager
    - What goes into determining bus cancellation
    - Shortage of bus drivers provincially
  - Discussed using ASCE grant to have ASCA expert review operating procedures across many schools. PVS operating procedures are current (5 years), so may consider an alternative course for PVS
- **ASCA: Annual Conference & AGM-** Update
  - AGM Resolutions Results (see handout)
  - **ASCE Grant for School Councils (\$500):** ASCA representative to meet with SC Chairs to discuss operating procedures, date TBD.
    - Online Workshops, Webinars & Tutorials for SC Parents:  
[Workshops: Alberta School Councils' Association](#)
- **Hot Lunch Update:**
  - ***A huge thank you to the volunteers who have helped this year!!!***
  - Upcoming dates- June 1st, June 15th, June 29th (Whole School BBQ Hot Dogs)
- **School Council Annual Report (2021-2022)-** (see handout)
- **Elections-** Chair, Co-chair, and Secretary Positions- Let's vote!
  - Motions brought forward and volunteers voted in as follows:
    - Chair: Shannon Auger
    - Co-Chair: Lindsay Kuelken
    - Secretary: Kimberly Whytock

## 9. Additional Items/New Business

- **REMIND App-** To receive School Council updates, please text Shannon Auger 780-952-8980, or email [ParklandVillage.SCChair@partner.psd.ca](mailto:ParklandVillage.SCChair@partner.psd.ca)

# Parkland Village School Fundraising Association Agenda

Email: [PVSFAPresident@gmail.com](mailto:PVSFAPresident@gmail.com)

Meetings are scheduled the 3<sup>rd</sup> Wednesday of every month at 6pm

May 18, 2022

## 1. Call to Order

- Introduction of Guests & Members
- Verification of a quorum: 4 members (3 must be voting members)
- Membership- New Forms need to be filled out each year, by each member. Any new members?

## 2. Review & Approval of Agenda: Kimberly

## 3. Approval of Minutes from April 20th, 2022: Kimberly

## 4. Reports

- Audited Financial Statement 2021-2022 (accepted)
  - Will be completed by June 30<sup>th</sup>
  - Will be audited by Jen Geddes, audited financial statement will be available for September meeting
- Current Account Balance: \$10,723.03
- Recent Expenses: (Invoices paid)
  - Archery Program
    - Installation of Archery Nets- \$1202.33
    - Archery Teacher training- \$997.50
  - Annual Insurance Premium- \$977.45
  - Whole School Hot Lunch groceries- \$413.43
- An anonymous donation was received through the division office in the amount of \$500, directed to PVS Hot Lunch Program. This will be used to support whole school hot lunch on June 29 (no charge to students/staff)

## 5. Standing Business

- Happy Hippo- Total sales: ~\$400, Profit: \$98
- Kiwi Nurseries Fundraiser Update- Total sales: \$2006.34, Profit: \$418.71
- Calahoo Meats Fundraiser- All orders due May 31st
  - Pick Up Date: June 22<sup>nd</sup>, will require volunteers to sort and distribute orders that day
- Recycle Electronics Fundraiser- Saturday, June 11th- Mrs. Wolff
  - All funds raised will go towards Tinkerlab supplies.
  - Volunteers needed on June 11th- Time TBD

## 6. New Business

- New Fundraising Opportunities?
  - Okanagan fruit order, delivery September
  - Little Cesars pizza kits

- Booster Juice coupons
- Grocery store receipt collection (? No Frills)
- Casino application (2 year waitlist)
- Silent auction (previously paired with spring concert)
- Create a budget for 2022-2023
- Annual Return must be completed by Sept 30th
- Bank Appointment (RBC)
- Request made for additional swings in playground. Discussed cost of changing sand in playground to engineered mulch (cost of approximately \$40,000). All playground upgrades are very expensive—possible fundraising goal for the future.
- Consider sending a list of all intended fundraisers at the beginning of the year, so families are aware and able to plan which ones they are able to support.

## **7. Elections**

- Election of new Executive/Board Members
  - President, Vice-President, Secretary/Treasurer (motion to elect)
  - Motion brought forward and volunteers elected as follows:
    - President: Shannon Auger
    - Vice-President: Rose Barnes
    - Secretary: Kimberly Whytock
    - Treasurer: Lindsay Kuelken

**8. Next Meeting of the PVSFA: September 21, 2022**

**9. Meeting Adjourned @ 7:20**